

ace higher
SECONDARY SCHOOL

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ace HIGHER
SECONDARY

APPLICATION GUIDELINE

Please read the following information and instructions carefully before filling the application.

Your written application and supporting materials are of primary importance in the selection process. They offer you an opportunity to describe your background, academic ability, accomplishments, and plans for the future. We ask that you give as complete a picture of yourself as possible. Your application is thoroughly evaluated, and an admission decision is made only after thoughtful consideration of all the information provided.

PREREQUISITES FOR ADMISSION

To be considered for admission into Ace Higher Secondary, the following conditions must be met:

- ~ Candidates should have a minimum aggregate of 60% marks in SLC or equivalent examination from a recognized board.
- ~ Certified copies of all relevant transcripts and certificates (mark sheets) are required.
- ~ All applicants must be able to speak, read, write and comprehend English fluently.

ADMISSION PROCEDURE

Applicants are required to sit in an entrance examination and an interview. Admission will be offered based on the Admission Committee's assessment of the applicant's past academic performance, entrance examination, and performance in the interview.

- ~ Entrance examination will consist of English and Mathematics.

Applicants will have to produce original marks-sheets and certificates at the time of the interview. Copies of official transfer/character certificates from the school/institute that you have attended need to be submitted along with the application.

ADMISSION POLICIES

- ~ Applicants are responsible for ensuring that all the information and accompanying material provided in connection with their application is authentic and accurate.
- ~ AHS may at any time require applicants to provide satisfactory verification of the information and documents submitted as part of their application. If an applicant is unable to do so, the school reserves the right to cease consideration of the application, to withdraw any offer of admission already made, and/or to terminate one's status as a student.

SUBMISSION INSTRUCTIONS

The following application materials must be submitted along with this form:

- ~ Certified copies of all relevant transcripts and certificates
- ~ Two passport sized photographs
- ~ Transfer/Character Certificate
- ~ Application processing fee of NRs 500/-

Application Form

Passport size photo

Registration Number:

Student's Personal Details:

Name of the Student				
Sex	Male <input type="checkbox"/>	Female <input type="checkbox"/>		
Date of birth	Year <input type="text"/>	Month <input type="text"/>	Day <input type="text"/>	Age <input type="text"/>
Place of birth				
Nationality				
Cell Number			Telephone	
Email address				

Family Information

Father's Name		
Father's Occupation		
Employer		
Father's Work Address	Work Telephone	
Residence Number	Father's Cell-phone Number	
Father's Email Address		

Mother's Name		
Mother's Occupation		
Employer		
Mother's Work Address	Work Telephone	
Residence Number	Mother's Cell-phone Number	
Mother's Email Address		

If a sibling is an Ace student, please provide the following information:

Sibling's Name	Program	Year

Local Guardian (If different from your parent):

Name			
Relationship			
Email Address	Cell-phone Number		

Mailing/ Postal Address (Current):

Tole	House/Apartment No.	Ward No.	
VDC/Municipality/Metro			
City	District	Zone	
Post Box Number			

Permanent Address (if different from current address):

Tole	House/Apartment No.	Ward No.	
VDC/Municipality/Metro			
City	District	Zone	
Post Box Number			

Education

List the name and location of the schools from which you appeared for your Board Examination and where you attended your grade X, IX and VIII.

Grade	Name of Institution	Dates attended	% Marks obtained
Grade X		From □□□□ To □□□□	
Grade IX		From □□□□ To □□□□	
Grade VIII		From □□□□ To □□□□	

Have you ever been suspended, expelled, or placed on probation at any school for academic or disciplinary reasons?

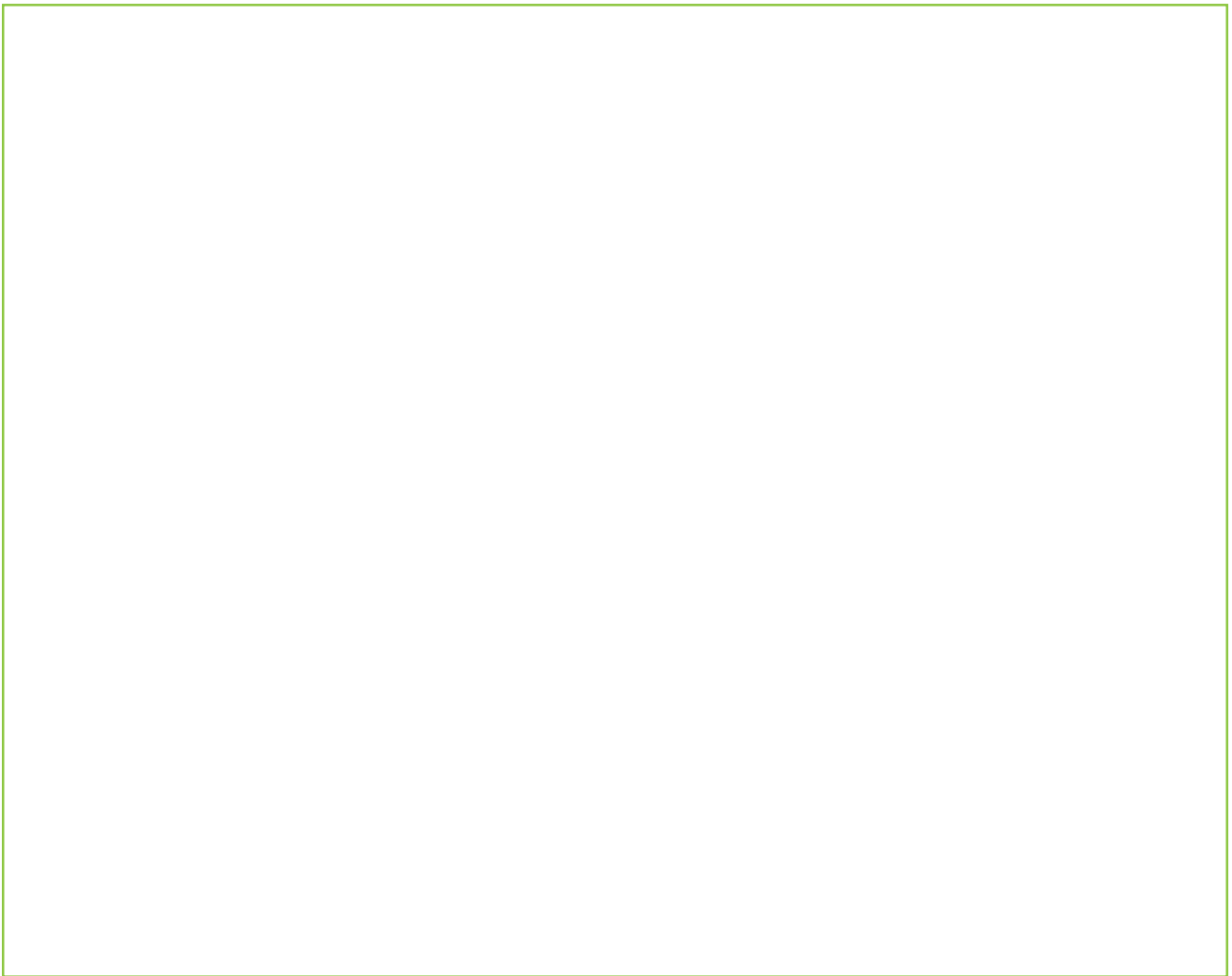
Yes

No

(If yes, please explain the circumstances. Use the space provided below or a separate sheet of paper if necessary.)

Extracurricular Activities

Activities you were involved in or leadership position you held.

A large, empty rectangular box with a thin black border, intended for the user to write their extracurricular activities and leadership positions.

Awards and Recognition

Award or recognition you earned in the last couple of years at school.

A large, empty rectangular box with a thin black border, intended for the user to write their award or recognition. The box occupies most of the lower half of the page.

Financing your Education

How will your education at AHS be financed?

Parents

Sponsor

Please specify below

Financial Aid/Scholarship

Financial aid is provided to students on need and merit basis. Candidates seeking financial assistance should submit a letter along with the application form or use the space given below.

Declaration

I certify that the information presented in my application is accurate, complete and honestly presented and has been written by me. I understand and agree that any inaccurate information, misleading information, or omission will be cause for revoking any offer of admission, or for discipline, dismissal or revocal of degree if discovered at later date. The Admissions Committee may verify any and all parts of my application materials. I agree to abide by the rules and regulations of the school in letter and spirit, if I accept the offer of admission.

Date

Applicant's Signature

